

**About the programme**

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**How to apply for the scholarship**

**MOFCOM Scholarship**

**Research and Mentorship**

**Tuition and Fees**

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**About the programme**

Which website we shall apply for the program?

Tongji online application system: <http://study-info.tongji.edu.cn/>

Scholarship application if applied: (please noted that different scholarship will have different requirements)

<http://www.campuschina.org/scholarships/index.html>;

<http://study.edu.sh.gov.cn/en/ise.html>

*Where can I find mentorship information?*

<https://sese.tongji.edu.cn/3135/list.htm>

How to consult with my application?

Contact us via [unep\\_tongji@tongji.edu.cn](mailto:unep_tongji@tongji.edu.cn)

Q2: Can I have a part-time job during the semester?

A: No, we only recruit full-time students. But you could apply for an internship during the second year if it's related to your research and dissertation with the approval from your mentor.

Q3: When will be the first semester start on 2021?

A: The new semester/classes will start from September, 2021 but the freshmen are expected to arrive one week before to have an orientation.

Q4: Can I live in the campus dormitory? how much should I pay?

A: You can find all information about accommodation via <https://study.tongji.edu.cn/info/1023/1058.htm> and a reservation/booking would be very necessary. Currently, the campus dormitory only accommodates scholarship holders, which depends on the scholarship coverage and regulation.

Q5: I don't know Chinese. Can I join the programme?

A: Yes, it is an international programme. All the courses are given in taught in English

Q6: What kind of programs can I apply for?

A: We are offering two master programs as well as a doctoral program.

For Master Degree:

- (1) Environmental Science/083001
- (2) Environmental Engineering/083002

For Ph.D Degree:

- (1) Environmental Science and Engineering 083000

Q7: Shall I take part in the entrance exam?

A: No, but you need to prepare all the application documents for an evaluation and an interview might be arranged via skype or telephone.

**Application and Academic fee**

Q1: Which currency can I use to pay for the application fee?

A: **Only** Chinese Yuan is accepted. Please share the transfer receipt with the application documents.

Q2: How much should I pay for the tuition fee?.

A: The tuition fee for an international student is 39,000RMB per year, which doesn't cover living expense and others.

Q3: How much should I pay for the application fee?

A: 410 RMB application fee should be paid when applying and the fee is non-refundable.

Q4: How can I pay for the application fee?

A:

- By Bank transfer:

Beneficiary Bank: Bank of China, Shanghai Branch, No. 23 Zhongshan Road (E.1) Shanghai, 200002, P.R.China

Swift number: BKCHCNBJ300

Beneficiary: Tongji University

Beneficiary Bank Account: 433859245525

\*Please submit the photocopy of transfer receipt with other documents while applying for the programme.

- Or pay it directly when submitting the documents at Tongji international student office.

Q5: How can I apply for the degree if I cannot afford the application fee?

A: Please be fully noted that study aboard requires certain financial support, you won't be included as a candidate if you don't pay for application fee.

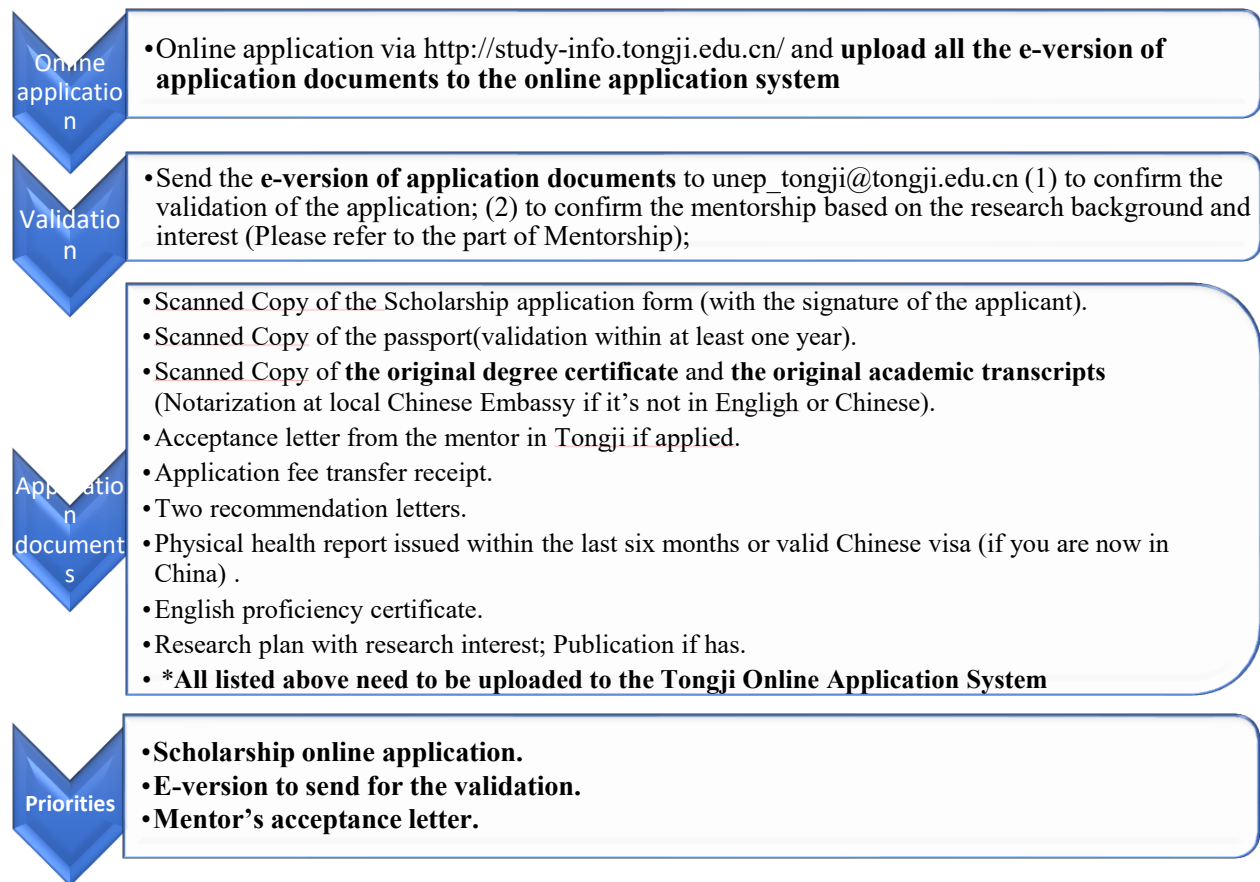
Q6: What can I do if I failed to transfer my money?

A: Please ask your local bank for help.

**Application Procedures:**

Q1: What are the application steps in Tongji system?

A:



Q2: When will the Tongji online system open for application?

A: The Tongji online system will open from 18 January to 30 April for both Master and PhD. Degree applicants, while different scholarships have different deadlines for application submission, please refer to **Scholarship Section below** for detail information.

Q3: Can I apply for multiple programmes across different colleges in Tongji University at the same time?

A: No, you can only choose one programme to be enrolled.

Q4: Do I need to go through all application procedures again if I have applied the degree once last year?

A: Yes, you have to.

Q5: How can I submit the Tongji online application if I cannot receive my official academic transcript before my graduation?

A: Academic transcript is compulsory for application, please contact your university for help.

Q6: How to change/update the application information?

A: Recently, you cannot change the application form once you have submitted. You have to apply online again to update your information. However, each candidate will only have ONE chance to re-apply.

Q7: Can I still apply for the programme after the deadline?

A: No.

Q8: How and when can I get the result of admission?

A: Please use the application account to log on the application website to check the admission result, which is normally around the end of June or the start of July.

## **Mentorship**

Q1: Do I need to choose the research topic while submitting the application?

A: Yes, a research proposal would increase the chance to get the scholarship and the acceptance from the mentors.

Q2: How to get the acceptance letter from mentors for applying scholarship?

A: You can get your acceptance letter via two methods listed below:

- Know more about the faculty and professors via the website

<https://sese.tongji.edu.cn/3135/list.htm>, select and contact your mentor via the email address provided on the website with your academic background and research plan. Once the professor agrees to supervise you, we will confirm with the professor which would be the first step of evaluation.

- Send your research background and further research topics to the email address: [unep\\_tongji@tongji.edu.cn](mailto:unep_tongji@tongji.edu.cn). IESD office will recommend appropriate mentor

for you. Once your mentor agrees to supervise you, we will add the acceptance letter to your application materials. If IESD office fails to match you with any mentors, you will not be enrolled into 2020 final list.

Q3: What will happen if no professor is willing to supervise me?

A: We will share the research background and interest with the professors, thus your application documents should be clear and sound. Otherwise, it's impossible to be enrolled if no professor is willing to supervise the applicant.

### **About Scholarships**

Q1.How can I apply for the scholarships?

A: Please click the links below for more information about the application procedures of the scholarships:

For Shanghai Municipal Government Scholarship, please visit <https://study.tongji.edu.cn/info/1088/1338.htm>

For CSC Scholarship, please visit <https://study.tongji.edu.cn/info/1088/1339.htm>

For MOFCOM Scholarship, please visit <https://unep-iesd.tongji.edu.cn/iesden/wcholarships/list.htm>

For Marine Scholarship, please visit <https://study.tongji.edu.cn/info/1088/1336.htm>

Q2.What is the deadline of the scholarship applications and when can I know the outcome?

A: The scholarship applications will start from 18 Jan 2021 and will end on 30 April 2021. Usually every year we will announce the scholarship winners in July.

Q3.I have already applied the scholarship in the Tongji website <http://study->

info.tongji.edu.cn, should I apply it again at the CSC website [www.csc.edu.cn](http://www.csc.edu.cn) ?

A: Tongji application system only registers your application in Tongji. If you would like to apply for a scholarship, you need to submit the application on the scholarship website as well. You are encouraged to apply for different scholarships at the same time to increase the opportunity.

**ATTENTION:** If you only finish the scholarship application at the Tongji website, your application of scholarship will be invalid.

Q4.Can I apply more than one type of scholarships?

A: Yes. Actually we highly recommend you to apply for as more types of scholarships as you can, so that you will be more likely to get a scholarship.

Q5.For the recommendation letter from the government required by MOFCOM Scholarship, should it be issued by the Ministry of Education in my country? Can I submit a recommendation letter from another government department?

A: The recommendation letter is not limited to the letter issued by the Ministry of Education in your country. A nomination or recommendation from your government to the Chinese Embassy in your country would be recommended.

Q6.How can I get recommendation letter for the MOFCOM scholarship application?

A: Please contact the relevant government departments in your country to see if they can recommend you to apply for the MOFCOM Scholarship.

Q7.Can IESD recommend me to the Economic and Commercial Counsellor's Office (ECCO) as the candidate of the MOFCOM scholarship? Can IESD help me to contact the ECCO to ask for the recommendation letter?

A: No. Please contact your government department and obtain the permission or recommendation letter from your government which states that the applicant has been approved to study in China, and submit the original documents of the letter and other application documents to the ECCO of Chinese Embassy in your country.

Q8.If I want to apply for the PhD programme of IESD, can I still apply for the MOFCOM Scholarship? Should I change my application to the master

programme?

A: Ph.D programmes would last for 4 years at least in Tongji but MOFCOM scholarship would only provide no more than three years.

Q9. When I fill in the online system for the scholarship application, I cannot find “Environment Management and Sustainable Development” in the options of Major.

A: In the online application system, please select “Environment Science” as the major.

Q10. Will the scholarships provide any allowance for family visits?

A: All the scholarships of our programme will not provide allowance for your family visits.

### **About the application materials**

Q1. What application materials do I need to submit?

A: In general, you will need to submit the following documents:

- A copy of the passport (personal information page).
- All the scholarship application forms (with your signature), if applicable
- Original recommendation letters from two professors or associate professors (contact information is necessary).
- **Original** degree certificate. Certificates neither in Chinese nor English must be attached with notarized translations in Chinese or English. (The certificates should be notarized by local Chinese Embassy or local Chinese Consulates or foreign embassies or consulates in China)
- **Original** academic transcripts of your bachelor programme. Transcripts neither in Chinese nor English must be attached with notarized translations in Chinese or English. (The transcripts should be notarized by local Chinese Embassy or local Chinese Consulates or foreign embassies or consulates in China)
- Research plan.
- Copy of English level certificate (such as IELTS or TOEFL IBT Score,



Certificate of English Courses, Certificate of English Scores, etc.)

- Physical health report issued within the last six months or valid Chinese visa (if you are now in China)
- Acceptance letter from supervisor in Tongji, if applicable
- Payment evidence (If the applicant pays the application fee through bank or online bank)

Please kindly note that all the documents above should be e-version and uploaded to the Tongji online application system.

Q2.Do I need to submit any document to prove my English ability? (IELTS or TOEFL)

A: Yes. English proficiency certificate (such as IELTS or TOEFL IBT Score is preferred. If you don't have such certificate, documents issued by your undergraduate university or an English language institution to prove your English proficiency will also be accepted.

Q3.How to submit the application documents? Should I submit them by email or post the hard copies to IESD?

A: You should submit the electronic version of all the application materials to the Tongji online application system. And no need to post the hard copies to us.

Q4.Some of my documents are neither in Chinese or English? Can I submit them as application materials?

A: No, you cannot. All the Application documents should be in Chinese or English. Otherwise, the documents should be notarized by local Chinese Embassy or local Chinese Consulates (or foreign embassies or consulates in China). And the original notarized translated versions must be submitted.

Q5.If I forget to submit some application documents, can I submit them later?

If the documents submitted by you are incomplete, please contact us first. You can submit it again in most cases before the deadline. But we cannot guarantee your second submission will be effective. So you are suggested to submit all the documents at once.

Q6.How can I submit my application materials to the Economic and Commercial Counsellor's Office of Chinese Embassy (ECCO) to apply for MOFCOM scholarship?

A: You cannot contact the ECCO directly by yourself, please follow the steps below for application.

- Asking for recommendation letter from your central government and then your government will send your recommendation letter to the ECCO.
- Once you are selected by the ECCO, you will be called for an interview from the Chinese Embassy.

You will need to submit both hard copy and scanned copy of the application materials that is required by the ECCO. For emails and addresses of the Economic and Commercial Counsellor's Offices, please visit the English website <http://www.china-aibo.cn>.

Q7.If I have been recommended by Economic and Commercial Counsellor's Office (ECCO) of Chinese Embassy, will my application materials be returned to me?

A: Applicants will get all the hard-copy materials back from ECCO, both original copies and photocopies , after the Economic and Commercial Counsellor's Office check them. If admitted, you should also take the documents to Tongji University and submit them to the University on the Orientation Day.

### **About the qualifications of applicants**

Q1.If I will graduate in August 2021, can I apply for the 2021 international degree programme of IESD?

A: If you can get the degree certificate, you can apply for our programme. Please kindly note that we don't accept pre-graduation certificate as the replacement of the degree certificate. So if you cannot get the degree certificate, you are highly encouraged to apply our programme next year.

Q2.My undergraduate major is not environmental-related; can I apply for the programme?

A: Yes. We encourage applicants with interdisciplinary academic background to

apply for our programme.

Q3. Is there any requirement about applicant's age?

A: There is no age requirement for applicants of the programme. There is specific age requirement for applicants applying for the scholarships.

- For CSC scholarship and Shanghai Municipal scholarship, applicants should be no more than 35 when applying for the master programmes, and no more than 40 when applying for the doctoral programmes;
- For Marine scholarship, applicants should be no more than 40 when applying for the master programs, and no more than 45 when applying for the doctoral programs;
- For MOFCOM scholarship, applicants should be under the age of 45 (born after September 1, 1976).

**ATTENTION:** But the requirement of age is not so strict especially when the applicant is excellent enough.

Q4. If I have some physical problem, can I apply for the programme?

A: Sorry, Tongji requires the applicants should be both physically and mentally healthy. Not having any disease or situation listed below:

- a) Diseases prohibited by Chinese Entry-Exit Inspection and Quarantine Laws and Regulations;
- b) Other severe chronic diseases like high blood pressure, cardio-cerebrovascular disease, diabetes; psychological diseases; or other infectious diseases which may harm public health;
- c) In recovery period after major surgery or acute disease attacks;
- d) Severe physically challenged;
- e) Pregnancy

Some scholarships like MOFCOM also require applicants to submit physical examination form issued by a local hospital to show you are mentally and physically healthy.

### **Other questions**

Q1. Can I visit the Tongji campus and IESD office?

A: Of course you can. Tongji campus is open to the public during working time.  
Please feel free to visit us.

Q2. How can I get my admission letter?

A: IESD office would send the information to you as soon as the result releases.

Q3. What should I do when I land in China?

A: There'll be instructions in the admission documents.